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GOVERNOR

DIRECTOR'S OFFICE
DEPT. OF
TRANSPORTATION

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DEPT. OF
TRANSPORTATION
PERSONNEL
STAFF

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RAYMOND H. SATO

COMPTROLLER

MARY PATRICIA WATERHOUSE
DEPUTY COMPTROLLER

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P. O. BOX 119
HONOLULU, HAWAII 96810-0119

DEC 10 1998

COMPTROLLER'S MEMORANDUM NO. 1998-38

TO: Heads of Departments
ATTN: Payroll Offices
SUBJECT: Statutory Dues Changes for UPW

This memorandum is to notify departments of the impending statutory dues changes for all employees in UPW-represented bargaining units 01 and 10. These changes have been specified by UPW under the provisions of Section 89-4, Hawaii Revised Statutes.

Effective January 1, 1999, the new statutory dues for these employees will be as follows:

- (1) Regular full-time employees will have their monthly statutory dues computed at 1.7 percent times the monthly salary as of January 1, 1999 (or thereafter, if hired later). The minimum monthly statutory dues amount will be \$23.70.
- (2) Monthly statutory dues for part-time employees will be:
 - a. \$18.10 for those employees with work schedules of twenty (20) or fewer hours per week.
 - b. \$23.70 for those employees with work schedules of more than twenty (20) hours per week.

When a change to the employee's base rate occurs during the calendar year after January 1, 1999 due to permanent upward or downward movement, such as promotion, demotion, reallocation, reclassification or repricing, etc., the dues rate shall be adjusted accordingly on the effective date of the change.

Deduction of the new statutory dues will be implemented in the pay period ending January 15, 1999. The maximum retroactive or "missed" statutory dues amount to be deducted each pay period will continue to be \$15.00.

Your cooperation in transmitting this information to the affected employees in your department will be appreciated.

A handwritten signature in cursive script, reading "Raymond H. Sato".
RAYMOND H. SATO
State Comptroller

DISTR: AIR-AF, HAR-SF, HWY-SF, BUS-F